



**Sign Language Interpreters of the National Capital**

# **Bylaws**

**March 21, 2009**

**Bylaws  
of the  
Sign Language Interpreters of the National Capital**

**Ratified March 21, 2009**

Sign Language Interpreters of the National Capital (SLINC) is a professional association of Sign Language Interpreters.

**OBJECTIVES**

The objectives of SLINC are:

- to uphold the Code of Ethics and Guidelines for Professional Conduct of the Association of Visual Language Interpreters of Canada (AVLIC).
- to promote the advancement and professional development of its membership.
- to support the right to equal access to communication for all consumers.
- to further public awareness and understanding of the interpreter role.
- to uphold the work and goals of the Association of Visual Language Interpreters of Canada (AVLIC).

**ARTICLE I**

**MEMBERSHIP**

Membership shall expire annually March 31.

*An Active Member* shall be currently involved in the provision of visual language interpreting services. Active membership requires dual membership in SLINC and AVLIC. Active members shall have one vote.

*A Student Member* shall be currently enrolled in an interpreter education program. Student members must uphold the objectives of SLINC. Student membership requires dual membership in SLINC and AVLIC.

## ARTICLE II

### THE BOARD OF DIRECTORS

The Board will consist of all Executive Officers, Membership Coordinator, Public Relations Representative, and Chairpersons of standing committees and ad hoc committees. All positions must be held by active members. A detailed description of Board duties can be found in the Operational Procedures and Guidelines.

- **Executive Officers**

The Executive Officers shall manage the activities and affairs of SLINC. Each officer of SLINC shall be a member in good standing and shall act honestly and in good faith with a view to the best interests of SLINC. The Executive shall consist of President, Vice President, Secretary, Treasurer, and Past-President.

- **Elected Positions**

- Membership Coordinator
- Public Relations Representative

A detailed description of the above elected positions can be found in the Operational Procedures and Guidelines.

- **Chairpersons**

The Chairperson chairs one or more committees as outlined in the Operational Procedures and Guidelines.

## ARTICLE III

### COMMITTEES

**Standing Committees:**

Professional Development  
Newsletter  
Bylaws and Operational Procedures and Guidelines Committee  
K-12 Committee

**Ad Hoc Committees can include:**

Nominations  
Grievance  
Ethics

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A detailed description of Committee duties can be found in the Operational Procedures and Guidelines.

## **ARTICLE IV**

### **REPRESENTATIVES**

As determined by the membership, SLINC will supply a representative to various organizations. Representatives will act as liaisons between SLINC and the designated organizations.

## **ARTICLE V**

### **DEAF CONSULTANT**

- The Deaf Consultant will be responsible to provide a Deaf perspective on SLINC issues.
- The Deaf Consultant must be an AVLIC/SLINC subscriber or an AVLIC/SLINC active member.
- SLINC subscription service fee for the Consultant position will be refunded to the Consultant for the duration of his/her term.
- The Deaf Consultant will be voted in by the SLINC membership.

## **ARTICLE VI**

### **FINANCIAL MATTERS**

- The Executive shall provide financial statements for the fiscal year-end (March 31).
- The signing authority for SLINC on all contracts and bank accounts shall be the Treasurer and two other Executive Members.
- All funds of SLINC shall be deposited in one or more accounts in the name of SLINC at a chartered bank, trust company or credit union designated by the Executive.
- All cheques, promissory notes, bills of exchange or other negotiable instruments shall be executed in the name of SLINC and signed by two of the three officers holding signing authority, in accordance with motions passed for that purpose.

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- In the event of liquidation and dissolution of SLINC, the remaining property of SLINC will be transferred to AVLIC.
- Expenses \$50.00 and over (excluding those relating to accessibility services) must be passed with a quorum vote (25%) at General Membership Meetings or via email/telephone.
- Expenses \$49.99 and under require a majority vote by the Executive either at a Board meeting or via email/telephone. The President shall not vote unless there is a tie among the remaining Executive Officers (Past President, Vice President, Secretary, and Treasurer).
- The Executive shall have authorization to approve the payment of interpreting and intervening costs for events where SLINC commits to providing accessibility services provided requests are made within established deadlines and providing SLINC has sufficient funds.

## **ARTICLE VII**

### **MEMBERSHIP FEES**

Annual membership fees are payable to AVLIC. Any changes to SLINC membership fees will be established by active members at the Annual General Meeting. Motions to amend fees will be included in the AGM package that will be sent to the membership 30 days prior to the AGM. SLINC exemption fee is 20% (rounded to the nearest dollar) of the active membership fee.

## **ARTICLE VIII**

### **MEMBERSHIP MEETINGS**

- **General Membership Meeting**
  - The general membership will meet bi-monthly. Quorum is twenty five percent (25%) of active membership.
  - The Board or Executive will meet on an as needed basis. The meeting can also be called by a minimum of two active members. All members are welcome to attend.
  - Proxy votes will be accepted at meetings.

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## ▪ **Annual General Meeting**

- The annual meeting of members shall be held once a year. The date and time will be decided by the Executive.
- The Nominations Committee will conduct the elections.
- Quorum is twenty five percent (25%) of active membership.
- The Annual General Meeting package will be sent to the membership 30 days prior to the scheduled AGM.

## **ARTICLE IX**

### **VOTING**

- Any active member in good standing has one vote either in person or by proxy.
- All votes are carried by a majority vote.

## **ARTICLE X**

### **AMENDMENTS TO THE BYLAWS**

- Amendments to the Bylaws can only be approved at the Annual General Meeting.
- Motions to amend the Bylaws must be included in the AGM package sent to the membership 30 days prior to the AGM.
- Members can submit suggestions and motions to amend the bylaws at anytime throughout the year.

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